

IMPLEMENTER AND LEAD IMPLEMENTER PROGRAM OF ISO 21001:2018 EDUCATIONAL
ORGANIZATION QUALITY MANAGEMENT SYSTEM

Day 1. ISO 21001 standard introduction and EQMS review

- Section-1: Training purpose and structure.
- Section-2: Standard and Regulatory requirements
- Section-3: Educational quality management system
- Section-4: EQMS fundamental concept and principles
- Section-5: Starting the EQMS Implementation
- Section-6: Understanding the organization, defining the objectives.
- Section-7: Assessment of current system

Day 2. Planning of EQMS Implementation

- Section-8: Leadership and approve of EQMS project.
- Section-9: EQMS Scope
- Section-10: EQMS Policy types and structure
- Section-11: Risk Assessment.
- Section-12: EQMS in organizational chart

Day 3. Starting the EQMS

- Section-13: Document control process
- Section-14: Controlling design and its policy and procedures.
- Section-15: Awareness plan
- Section-16: Training and knowledge plan
- Section-17: Operational management
- Section-18: Educational product and service, its processing and development.

Day 4. EQMS Implementation, continual improvement and preparation for certification.

- Section-19: Monitoring, measurement and evaluation
- Section-20: Internal Audit
- Section-21: Management review
- Section-22: Correction of problems and non-conformities.
- Section-23: Continual Improvement
- Section-24: Preparation for certification
- Section-25: Implementer and Lead Implementer competency and evaluation.

Day 5. Close of Training

- **Lesson review**
- **Examination / duration 3 hours/**